

This is a contract entered into by Capstone College and Career Advising (hereinafter referred to as "Capstone") and _____ (hereinafter referred to as "the Client") located at _____ on this date, _____.

The Client hereby engages Capstone to provide services as described under "Scope and Manner of Services." Capstone hereby agrees to provide the Client with such services in exchange for consideration as described under "Payment for Services Rendered."

Scope and Manner of Services

The Scope of Services to be provided by Capstone is described as follows:

PURPOSE

The purpose of Capstone's Scope of Services is to provide the Client with a one-year subscription of Capstone College Counseling Cooperative resources. *This contract fulfills the services agreed upon for one year from the start date.*

SCOPE OF SERVICES

The scope of Capstone's services to be developed for this project consists of these primary tasks for contracted school's high school families, including:

- *Free Test Prep Courses, 6 Hour - 1 Day Camp – Live Instructor(s)*
- *Free Access to Online Test Prep Practice Resources,*
- *Free Access to Online ACT and SAT Practice Tests,*
- *Free Monthly Live Online College Admissions Workshops,*
- *Free Scheduled Online Informational Meetings from Live College Admissions Counselors,*
- *Free Access to Online Resources that Connect Families with College Admissions Personnel,*
- *Upcoming College Admissions Events Calendar and Local and National Scholarships chosen specifically for school's area*
- *A Free Branded College Guidance Webpage that is branded with school's website.*

Guarantee of Performance: Capstone College and Career Advising makes no guarantee, expressed or implied, regarding score improvement of any student on test prep courses or increased acceptances in regards to college admissions.

Student and Parent Access: To assist in program effectiveness and establishing online member permissions, the school must provide email contact information for all high school students and, if desired by school, parent(s) who receive regular school correspondence.

Payment for Services Rendered: The Client shall pay Capstone for services rendered according to terms of the invoice attached. Should the Client fail to pay Capstone the full amount specified within **30** calendar days after program set up, Capstone's accounts payable will contact Client for immediate payment or services will be placed on hold until payment is rendered. Capstone will renew subscriptions each year at the entry point rate. It is the school's responsibility to cancel written services at which time the entry point rate will be null and void and the current rate will be applied for future services. Otherwise, Capstone will automatically bill the renewal subscription at the locked in rate.

Applicable Law

This contract shall be governed by the laws of Smith County in the State of Texas and any applicable Federal law.

In witness of their agreement to the terms above, the parties or their authorized agents hereby affix their signatures:

(Printed Name of Client or Agent)

(Signature of Client or Agent)

(Date)

Jim Bell - CEO

(Printed Name of Capstone Agent)



(Signature of Capstone Agent)

(Date)